

North Valley Academy Pre-K  
7939 4<sup>th</sup> Street, NW  
Los Ranchos de Albuquerque, NM 87114  
(505) 998-0501 extension 133

January 1, 2012

Thank you for your interest in the Pre K program at North Valley Academy. Here is some general information about our school and program.

Our Pre K program is a state funded grant from the state of New Mexico and is open to any child in our targeted community who will be 4 years of age prior to September 1, 2012, at no cost. If your child will not be 4 before this date, they are not eligible for our program.

Completing the application is the first step in the process of admission. A completed application does not guarantee admission into the program.

#### **Calendar and Times**

A proposed calendar is available upon request, but is subject to change. There are 2 half day sessions available. The morning session is Monday-Thursday 8:00 am -11:00 am and one Friday per month. The afternoon session is Monday-Thursday 12:00 noon -3:00 pm and one Friday per month in the morning from 8:00 am- 11:00 am. Friday afternoons are used as teacher preparation time and professional development.

#### **Lottery**

Admission to the Pre K program is done through a lottery process. All applications of students in our targeted community received prior to April 1<sup>st</sup>, 2012 will be eligible for the first lottery drawing (unfortunately because we are a state funded grant program, siblings of currently enrolled students do not have priority). The lottery will take place in April and a class list will be posted on our website (nvanm.org under the Pre-K link). Families of students who have been chosen will also be notified by telephone by the end of May 2012. Please DO NOT call prior to this date checking on the status of your application, as I am still working with this year's group of students and will not be available to return calls. I will also mail postcards to all families at the end of April that will state whether your child has been accepted or not. If you do not receive a phone call or postcard by the end of May, then you may call 998-0501 x 133 and check the status of your application or check online. If additional spots become available, they will be filled from the applications on file.

Final admission to the program is subject to the funding provided by a grant through the state of New Mexico. If for some reason, NVA were to lose their state funding for this program, Pre K services will be on a paid system or may not be provided at all (depending on the interest in a paid program). This could potentially occur at any time prior to the beginning of the 2012-2013 school year based on when the state informs Pre K programs of their funding for the next school year. We will let families know as soon as we know if this were to occur.

Complete information on the lottery process is available on our website at nvanm.org under the Pre K link. Our "targeted community" is also defined online with the information about our lottery process.

### **Birth Certificate**

Any student who is accepted into the Pre K program will need a copy of their legal birth certificate *prior to the beginning of school*. Copies may be included with the application, brought to the office during our business hours, or mailed to:

North Valley Academy  
Attention: Amanda Catanzaro, Pre K  
7939 4<sup>th</sup> St NW  
Los Ranchos de Albuquerque, NM 87114

### **Well Child Check, Dental Screening and Current Shots**

Any student who is accepted into the Pre K program will need to visit a doctor's office or clinic for a well child check *prior to the first day of school*, get all current shots required, and we also recommend your child visit a dentist for a basic dental screening. My suggestion is to get your child in as soon as possible because appointments closer to the beginning of school fill up quickly. Attached you will find the form that needs to be completed by the doctor/clinic office, shots that are needed prior to the beginning of school. When your child's shots are up-to-date, the Pre K program will need a copy. **(Note: children will NOT be able to attend Pre-K until all shots are current.)** Copies of shot records and the completed Preventive Health Care Examination Form may be brought to the office during regular business hours, or mailed to the address above.

This screening is required for the Pre K program at North Valley Academy. We want to be sure that all children in our program are being screened because children need good physical health before they can learn in the classroom.

If your child does not receive vaccinations, you will have to provide a "Certificate of Exemption from School/Daycare Immunization Requirements." This form can be downloaded from: [www.health.state.nm.us/immunize/forms/exemption.pdf](http://www.health.state.nm.us/immunize/forms/exemption.pdf)

If you have any questions regarding these screenings, please call me at 998-0501 x 133 and I will get back to you as soon as possible.

### **Uniforms**

North Valley Academy does have a uniform policy in place that includes the Pre-K program. The basic school uniform is khaki bottoms, and a maroon polo shirt. I recommend closed toed shoes (i.e. tennis shoes) because children will be playing outside daily.

If you would like visit the classroom, there will be an Open House the afternoon of March 7, 2012. Look at our website [www.nvanm.org](http://www.nvanm.org) for more information as the date comes closer.

If you have any other questions, please feel free to call and leave me a message at 998-0501 x 133 and I will get back to you as soon as possible, but please remember I am still teaching full time.

Note: I do not work over the summer months of July and August and will only be available as my schedule permits.

*Amanda Catanzaro*

North Valley Academy, Pre-K Teacher and Coordinator



# North Valley Academy Pre K Student Lottery Form 2012-2013

**OFFICE USE ONLY**

DATE RECV'D \_\_\_\_\_

INITIALS \_\_\_\_\_

## STUDENT Information

PLEASE PRINT CLEARLY

NAME: \_\_\_\_\_  
FIRST MIDDLE LAST NICKNAME/PREFERRED NAME

ADDRESS: \_\_\_\_\_  
STREET CITY/TOWN STATE ZIP

GENDER: .....FEMALE  MALE  BIRTHDATE (MM/DD/YY): \_\_\_\_/\_\_\_\_/\_\_\_\_ must be 4 before 9/1

### PHONES AND ADDRESSES: (LIST ALL IMPORTANT CONTACT PEOPLE FOR THIS STUDENT)

1. GUARDIAN'S NAME: \_\_\_\_\_ RELATIONSHIP TO STUDENT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_

WORK PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

2. GUARDIAN'S NAME: \_\_\_\_\_ RELATIONSHIP TO STUDENT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_

WORK PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

### 3. SIBLINGS

NAME \_\_\_\_\_ AGE \_\_\_\_\_ SCHOOL \_\_\_\_\_ GRADE \_\_\_\_\_

NAME \_\_\_\_\_ AGE \_\_\_\_\_ SCHOOL \_\_\_\_\_ GRADE \_\_\_\_\_

NAME \_\_\_\_\_ AGE \_\_\_\_\_ SCHOOL \_\_\_\_\_ GRADE \_\_\_\_\_

NAME \_\_\_\_\_ AGE \_\_\_\_\_ SCHOOL \_\_\_\_\_ GRADE \_\_\_\_\_

### 4. PREVIOUS PRESCHOOL INFORMATION

DID YOUR CHILD ATTENDED PRESCHOOL AS A 3 YEAR OLD? YES  NO

IF SO, WHERE DID THEY ATTEND PRESCHOOL: \_\_\_\_\_

IF YOUR CHILD DID NOT ATTEND PRESCHOOL, WERE THEY AT HOME? YES  NO

IF NO, WHERE DID THEY RECEIVE CARE: \_\_\_\_\_

### 5. SCHOOL INFORMATION

WHAT ELEMENTARY SCHOOL IS YOUR CHILD ZONED TO ATTEND: \_\_\_\_\_

DO YOU PLAN ON YOUR CHILD ATTENDING NORTH VALLEY ACADEMY FOR KINDERGARTEN? YES  NO

